

## LWCF Application Information Page

Application Deadline - April 1st on EVEN YEARS

Land and Water Conservation Fund (LWCF) grant awards are available to the State of Louisiana and its political subdivisions to acquire land for park and recreation areas and /or to develop and/or renovate outdoor recreation facilities. Project sponsor eligibility is limited to political subdivisions or state agencies. Political subdivisions include parishes, cities, towns, school districts or special assessment districts, such as recreation districts. Nonprofit or charitable organizations must work through their local or state agencies, parishes, cities, towns, school districts or special assessment districts in order to qualify for assistance under this program. Private individuals and organizations are not eligible for assistance.

The LWCF is funded annually through the Federal budget by the United States Congress and apportioned to states by the Department of the Interior. Administration of the program within Louisiana is conducted by the Office of State Parks (OSP), Division of Outdoor Recreation under agreement with the National Park Service (NPS).

Projects reviewed, approved, and selected at the state level are submitted to the NPS for federal review and approval. Project proposals must be approved at both the Federal and state levels. Upon NPS approval of a project application, a state agreement is prepared by OSP and forwarded to the project sponsor for signature.

Recreation areas that receive Federal assistance through the LWCF must remain dedicated to public outdoor recreation use in perpetuity. Property within the project boundary may not be converted to any use other than outdoor recreation without prior approval from the OSP and the NPS. The local sponsor must replace any converted property with property of equal or greater recreational value and usefulness in accordance with Section 6(f) of the LWCF Act. Project sponsors are responsible for notifying OSP of any changes in usage to assure that a conversion is not required.

**LWCF** grants reimburse up to 50 percent of the cost for land acquisition, development or renovation/restoration projects less administrative fees. Project totals less than \$60,000 are not considered competitive. **The maximum level of Federal assistance available for a single LWCF grant is \$250,000.** Project sponsors cannot be reimbursed for funds incurred before an application receives federal approval and a local grant agreement is signed.

The application deadline is **April 1st** of each even year (2016, 2018, etc.). Applications must be submitted on or before that date. Late or incomplete applications will not be considered. Applications may not be submitted for multiple sites.

<b>April 1- April 15</b>	Preliminary State Review & approval
<b>April 15-June 1</b>	Sponsors approved during preliminary review will be contacted & receive 90 days to make corrections and submit remainder of application documents
<b>June 1 – July 15</b>	State Review
<b>TBA</b>	State submittal to National Park Service for Federal review

**ELECTRONIC SUBMISSIONS ONLY shall be emailed or send your cloud server link to [outdoorrec@crt.la.gov](mailto:outdoorrec@crt.la.gov). Prior to submission contact the Division of Outdoor Recreation at 225/342-8111 or Toll free 1-888/677-1400 for further instructions.**

# Land & Water Conservation Fund Program Grant Application

## I. GENERAL PROJECT INFORMATION

Project Name: \_\_\_\_\_

Project Sponsor: (Ex. Town of Walker or Livingston Parish) \_\_\_\_\_

Parish: \_\_\_\_\_

Property or Official Park Name: (Project location) \_\_\_\_\_

Type of Project (check one):

- Acquisition
- Combination Acquisition and Development
- Development

Is there a previous grant from another federal agency on this site? \_\_\_\_ Yes \_\_\_\_ No

If so, what is the name of the agency? \_\_\_\_\_

Name of the other agency's project? \_\_\_\_\_

## II. POINT OF CONTACT (applicant Author)

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email address: \_\_\_\_\_

Alternate Contact Name: \_\_\_\_\_ Phone # \_\_\_\_\_

Email: \_\_\_\_\_ Website: \_\_\_\_\_

## III. PROJECT SPONSOR & APPOINTED AUTHORITY

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email address: \_\_\_\_\_

Alternate Contact Name: \_\_\_\_\_ Phone # \_\_\_\_\_

Email: \_\_\_\_\_ Website: \_\_\_\_\_

## IV. PROJECT PHYSICAL LOCATION INFORMATION:

Municipal Address: \_\_\_\_\_

Geocode: (latitude / longitude coordinates) \_\_\_\_\_

Township: N/S \_\_\_\_\_ Range: E/W \_\_\_\_\_ Section: \_\_\_\_\_ Congressional District: \_\_\_\_\_

SCORP Planning Region: \_\_\_\_\_ Current Population of area to be served: \_\_\_\_\_

Population of Parish: \_\_\_\_\_

Estimated annual visitation of proposed project area: \_\_\_\_\_

Project enhanced acreage \_\_\_\_\_ Acres needed to purchase: \_\_\_\_\_ Total 6(f) acreage: \_\_\_\_\_

**V. SITE CLASSIFICATION (Check all that apply)**

Sports Park / recreation area (more than 4 athletic fields, includes regional parks)

Neighborhood Park /multipurpose outdoor recreation area (playground, athletic fields, etc.)

Natural Area / Passive recreation (community gardens, arboretum, amphitheater)

Water based recreation area (fishing, boat launch, piers, swimming, overlooks, etc.)

Outstanding natural environmental area /Preservation area (trails, picnic area)

Historic or cultural site

Other (Explain) \_\_\_\_\_

**VI. PROJECT CATEGORY / SCORP PRIORITIES (2014-2019 SCORP page 97)**

Trails (paved & unpaved to facilitate non-motorized travel to outdoor recreation opportunities)

Public Access to Water (fishing, beach & lake swimming, kayak & canoe trails, boat launches)

Land Acquisition for Preservation / Protection (wilderness conservation & open space)

Camping (designated camping areas & rental cabins with access to outdoor amenities)

Playgrounds & Picnic Areas (upgrades & new developments meeting national standards)

**VII. TIME / DISTANCE CLASSIFICATION (refers to primary or 80% of users)**

Neighborhood / walking distance  Community / town (within 15 minute drive)

Weekend or day use (over 2 hour drive)  Metropolitan / regional (within 45 minute drive)

**VIII. WATER RESOURCE**

Marine shoreline frontage \_\_\_\_\_ linear feet

Freshwater shoreline frontage including reservoirs \_\_\_\_\_ linear feet

Rivers / streams frontage \_\_\_\_\_ linear feet

Natural lakes / ponds \_\_\_\_\_ # of water bodies & total water surface \_\_\_\_\_ acres

Artificial impoundments \_\_\_\_# of water bodies & total water surface area \_\_\_\_acres

**IX. PROJECT DESCRIPTION**

1. Total Project Cost \$ \_\_\_\_\_

2. Requested Fund Amount (not to exceed \$250,000) \$ \_\_\_\_\_

3. Matching Fund Source: \_\_\_\_\_

This section certifies that the sponsor has their share of money available and has earmarked these funds for use on this project. It is necessary to have 50% of the total project cost available.

3. Do you have a MASTER PLAN for your park or site? \_\_\_\_yes \_\_\_\_ no (You are submitting a Conceptual Development Plan for your project with this application, it should be a portion of the Master Plan which is a guide for all future development for the site)

4. Is the project part of a local strategic plan for outdoor recreation and / or has a community survey been conducted that indicates the need for this project? \_\_\_\_ yes \_\_\_\_ no

4. (a) If yes, please explain the public input process in planning for this project:

Surveys\_\_\_\_ Community Meetings\_\_\_\_ Website Information \_\_\_\_ Public Web Forum \_\_\_\_

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5. How many phases of work do you anticipate to complete the master plan for this site? \_\_\_\_\_

5. Do you have a REGIONAL PLAN for your parish that includes outdoor recreation? \_\_\_\_\_

6. Description of your project / List of the project elements – 100 character limit (Ex. 1 restroom with 4 stalls, 1 lighted ball field, a 40 car gravel parking lot, playground equipment for ages 6-12) You will have opportunity to explain further in a separate document - your **Project Narrative**.

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7. Describe any impact (positive or negative) to the site by the completion of this project.

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**8. How does the project meet requirements of the Americans with Disabilities Act and Architectural Barriers Act, as well as the special needs of senior citizens?**

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**10. Is this project a renovation of an existing LWCF facility? \_\_\_ yes \_\_\_ no**

**10(a) If yes, please indicate the year funds were awarded for the initial project \_\_\_\_\_.**

**11. Are there other facilities in the area similar to the proposed project? \_\_\_ yes \_\_\_ no**

**11(a) If yes, please describe the existing recreation facility elements:**

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